

**From:** Gil Gildea <gilgildea@gmail.com>

**Sent:** Friday, July 17, 2020 10:35 AM

**To:** Bill Larash <Bill@nlvcpa.com>; Jonathan Hollander <jhollander@chesapeake-properties.com>; Jo Fleming 312 <jo@jofleming.com>; Kelli <kellik1@comcast.net>; Stanley Kos <stan21784@yahoo.com>; Lisa <ljswifttahoe@yahoo.com>

**Subject:** Newport Siding

Good morning

I sent you this information earlier but I wanted to be sure that when you're working on your quote. Use these points as guidelines as to what we like to see addressed in your bid as well as any other suggestions you may have. Lisa may follow up with a scope of work at some point we want you to start moving forward with it.

Have a great weekend, Gil,

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1. Pricing to replace rotted wood 2X4, 2X6, 2X8, 2X10 4X8 sheets including labor.
2. The buildings will be wrapped in Tyevex or equivalent
3. An explanation of how they are going to work with and/or replace the existing flashing.
4. Doing a test bump out
5. Replacing and or installing insulation
6. Replacing soffits and what type of material and appearance they would have.
7. Responsibility for attaching and replacing downspouts and gutters
8. How are they planning on approaching the project and timing
9. Replacing windows costs and choices
10. Replacing of railings is it necessary what is the cost
11. Calling existing windows. are they willing and how much would it cost
12. Permits do we need them who's responsible for getting them
13. Jo has created the final drawings.
14. We must be prepared to replace any windows in the event that they are damaged or too old (At owners expense)

15. We discussed painting the building but regardless it must be sealed according to the people who did the pointing.

16. How they plan on handling the gutters replacing them (Which I hope not because they're new) guaranteeing that they will not be damaged

17. Taking down and putting back up in the awnings on the back of the townhomes.

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